

Corn Hill Cottage Condominium Association Annual Meeting- FY 23

Meeting: October 15, 2022 in person at cottage 19

Time: 9:30 AM – 12:35 PM

Minutes: Laurie

Agenda

9:30-9:40	Introductions and voter Proxy Designation	All
9:40-9:45	Review and Approval of 2021 Meeting Minutes (V)	All
9:45-10:05	Property Manager Update/Recommended Projects	Liz or Tony
10:05-10:15	Completed Projects and what they cost (exclusive of legal fees)	Judy
10:15-10:30	Boulder Removal and associated costs	Judy
10:30-10:50	Trustee Reports: Trustee rotation report Property Manager Performance and issues Opening and Closing/Closing Date Water testing and related issues	Judy Liz/Susan Susan Susan
10:50-11:00	Committee Reports: Dune Stewardship Electrical Infrastructure Building Materials Alternative Energy	Toby Brice Judy Liz
11:00-11:40	Governance- Officers roles and responsibilities Board Presidency/ Chair – discussion of officers (V) Trustee Rotation (P/V) Trustee Terms of Office (P/V) Trustees code of conduct (P/V) Spending limits (P/V) Discussion re: protecting CHCCA from over-investment	Toby Toby/Laurie Toby/Laurie Toby/Laurie Toby/ Laurie Nancy/Susan

11:40-12:00	Old Business Dog Policy follow up (V) Parking space allocation Insurance Renewal (blanket vs per unit coverage) Emergency Preparedness	Judy/Laurie/Liz Nancy Judy Judy
12:00-12:05	New Business	All
12:05-12:25	Budget Recommendations (V) Projects Special Projects-including voting on special projects and insurance	Judy
12:25-12:30	Meeting Wrap up and next year's meeting date. Columbus Day Weekend (Oct. 8) or Oyster fest Weekend.	

Reminder to put fire extinguishers in storage room for inspection.

Conserve electricity by supplying night lights for your renters and use them yourself.

Smoke detectors need to be in good working order. Please change batteries every year and the same with Carbon Monoxide detectors if you have them.

Jay Vivian Historical Tours- please tell renters that he has permission to bring up groups to our property.